



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Vincent J. Bollon, Treasurer  
International Association of Firefighters Interested  
in Registration and Education PAC  
1750 New York Avenue NW  
Washington, DC 20006

JAN 30 2002

Identification Number: C00029447

Reference: Amended April Monthly Report (3/1/01-3/31/01), dated 10/18/01,  
Amended July Monthly Report (6/1/01-6/30/01), dated 12/19/01 and  
Amended August Monthly Report (7/1/01-7/31/01), dated 12/19/01

Dear Mr. Bollon:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The identification of each contributor, including an adequate occupation and name of employer for each, must be provided if the person has contributed in excess of \$200 in the aggregate during the calendar year. Please amend Schedule A supporting Line 11(a)(i) for each entry inadequately identified as states, cities, or towns.

-Schedule A supporting Line 11(a)(i) of your report discloses contributions received through what appears to be a payroll deduction plan. Please amend your report to disclose the amount of each deduction. 11 CFR §104.8(b) Please refer to the enclosed sample of properly reported payroll deductions.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Other federal disbursements should be properly disclosed on a separate Schedule B, supporting Line 21(b) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read 'Colleen Manning', with a long, sweeping horizontal line extending to the right.

Colleen Manning  
Reports Analyst  
Reports Analysis Division

# PAYROLL DEDUCTIONS

SCHEDULE A (FEC Form 300)		FOR LINE 11(a)(ii) (PAGE 1 OF 1)	
ITEMIZED RECEIPTS		(Use separate schedule for each category of the Deductible Salary Page)	
Any information copied from your Reports and Statements may not be used by any person for the purpose of violating restrictions or for commercial purposes, other than using the name and address of any individual permission to select contributions from such statements.			
NAME OF COMMITTEE (A-F)			
Critical Reason Inc. PAC			
Full Name (Last, First, Middle Initial)			
A. Kent. [redacted]			
Mailing Address			
3 Critiques Ave.			
City			
Kensington			
State			
VA			
Zip Code			
22333			
FIPS 10 Number of contributing individual salary correction			
G			
Name of Employer			
Critical Reason Inc.			
Occupation			
Executive Officer			
Amount Year-to-Date*			
285.00			
Receipt For:			
<input type="checkbox"/> Primary <input type="checkbox"/> Demand			
Other (specify):			
Date of Receipt			
[redacted]			
Amount of Each Receipt this Period			
90.00			
(\$15 biweekly) <sup>2</sup>			

\*Adding Extra Text/Explanation: When using FPCFile electronic filing software, this information can be entered using the "memo text" window. To make a "memo text" entry, select the "View" menu on the FPCFile toolbar. Select "All Transactions." Single click (highlight) the transaction to which the "memo text" will be attached. Then select the "Edit" menu on the toolbar and select "memo text."

\*\*When using FPCFile electronic filing software, enter this information in the "description" field.

## Payroll Deductions

Once an individual's deductions aggregate over \$200 in a calendar year, report the total amount deducted from the donor's paychecks during the reporting period on Schedule A. In parentheses indicate the amount that was deducted each pay period. Instead of stating a specific date of receipt, type "payroll deduction" under "Date." The other itemized information, including the year-to-date total, must be completed for each donor.

104.8(b).

**EXAMPLE:** During an election year, a corporate manager authorizes her employer to deduct \$15 per pay period (each pay period is two weeks) for the company's SSF. The SSF, which files FEC reports on a quarterly schedule, includes the manager's first-quarter contributions (\$90 for six pay periods) as "unitemized contributions" on Line 11(a)(ii) in the April quarterly report.

By June 30 (the closing date for the July quarterly report), 13 pay periods have passed, and the manager's aggregate contributions are \$195—still below the \$200 Remittance threshold. The manager's second-quarter contributions again are included in "unitemized contributions" in the July report.

By September 30 (the closing date for the October quarterly report), 19 pay periods have passed, and the manager's contributions reach \$285. Now the committee itemizes the total contributions received from the manager during the third quarter (\$90), providing the year-to-date total in the appropriate space. (See Item A in the illustration above.)